

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA-W)
Administration Committee Meeting
Tuesday, April 16, 2024

The Administration Committee of the SLFPA-W met Tuesday, April 16, 2024, with the following members present: Mr. Gauthé, Chairman, Mr. Fogle, and Ms. Foster.

Mr. Gauthé called the meeting to order in the SLFPA–W Office Commissioners’ Room, 7001 River Road, Marrero, Louisiana at approximately 3:30 P.M.

It was moved by Mr. Gauthé and seconded by Ms. Foster to approve the agenda as presented.

There were no public comments.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the minutes from the previous meeting dated March 12, 2023.

Mr. Bosch presented the check register for SLFPA–W, West Jefferson Levee District, and Algiers Levee District.

Mr. Bosch provided an update on the current budget. He will continue to update the Committee.

Mr. Bosch updated the Committee on the upcoming 2024 WJLD Millage renewal adoption. He will notify the Committee when the Jefferson Parish Assessor’s Office sends 2024 millage reappraisal information.

Mr. Bosch briefed the Committee on the property tax refund for PNC Equipment Finance LLC. The refund will be an item for approval at the April 23, 2024 regular board meeting.

The Committee reviewed and approved the Commissioners’ expense reports for payment.

Mr. Ryan Daul of USI Insurance presented the 2024-2025 SLFPA-W insurance renewals. A representative of USI will brief the Board on the final renewal costs at the April 23, 2024 regular board meeting.

Mr. Burke addressed the Committee on the Algiers Canal operations and maintenance. After discussion, Mr. Gauthé requested a separate line item be included in the budget to reflect the cost of all expenses incurred for Algiers Canal operations and maintenance.

Mr. Noel updated the Committee on the status of capital projects.

Mr. Noel briefed the Committee on the Harvey Canal Complex status.

Mr. Cali and Mr. Noel briefed the Committee on the Civix – Asset Tracker Development Proposal. A proposed contract with Civix for the phase two database update in an amount not to exceed \$105,000.00 will be a motion for approval at the April 23, 2024 regular board meeting.

Mr. Cali updated the Committee on the Engineering request for qualifications (RFQ) proposals and selection committee.

Mr. Cali announced bids for Materials and Equipment for hurricane 2024 season have been advertised. Bids will be opened April 24, 2024.

The bid for Official Journal 2024-2025 has been advertised. The bids will be opened May 7, 2024.

Mr. Cali presented the proposed updates to the SLFPA-W Permit Policy. This item will remain on the May 14, 2024 Administration Committee Agenda.

Mr. Bosch briefed the Committee on the upcoming 2024-2026 Contract renewals. After discussion, the Committee requested historical data on past contracts for abstracting services.

Mr. Cali and Mr. Noel presented the proposed updates to the following SLFPA-W Employee Handbook policies for the Committee's review: 11-01 Probationary Period; 11-02 Attendance & Leave; 11-03 Overtime & Compensatory Time. After discussion, the Committee recommended the proposed changes for approval at the April 23, 2024 regular board meeting. Mr. Noel suggested handbook policies would be reviewed every three years after Board approval.

Mr. Bosch briefed the Committee on current staffing and open positions.

Mr. Connick reported on legal issues.

Mr. Pickering provided an update on the State of Louisiana vs Department of Homeland Security.

Mr. Cali presented the Director's report of activities for the month of April.

Mr. Gauthé announced the next regularly scheduled Administration Committee meeting is Tuesday, May 14, 2024, at 3:30 P.M. in the Commissioners' Meeting Room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, Mr. Gauthé adjourned the meeting at approximately 5:08 P.M.